

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

-----X  
VALJEAN BROOKSHAW

**AFFIDAVIT OF SERVICE**

Plaintiff,

Index No. 07 Civ. 7495 (KMK)(JCF)

-against-

THE CITY OF NEW YORK, et al.

Defendants.  
-----X

STATE OF NEW YORK     )  
                                  ) SS.:  
COUNTY OF NEW YORK    )

JULIE RUSSELL, being duly sworn, deposes and says:

I am not a party to this action, I am over 18 years of age, and reside in Brooklyn, New York.

On September 21, 2007, at about 4:53 p.m., I served on defendant THE CITY OF NEW YORK, a domestic corporation, a copy of the SUMMONS AND COMPLAINT in this action, as well as a copy of:

1. Individual Practices of USDJ Kenneth M. Karas;
2. Individual Practices of USDJ James C. Francis;
3. USDC/SDNY Instructions for Filing an Electronic Case or Appeal;
4. USDC/SDNY Procedures for Electronic Case Filing;
5. USDC/SDNY Guidelines for Electronic Case Filing

by personally delivering a true copy of each to Madelyn Santana on the 4<sup>th</sup> floor of the New York City Law Department, 100 Church Street, New York, New York 10007, who is authorized to accept service on behalf of the City of New York.

  
JULIE RUSSELL

Sworn to before me this  
26<sup>TH</sup> day of September, 2007

  
NOTARY PUBLIC

CLARE R. NORINS  
Notary Public, State of New York  
No. 02NO6126689  
Qualified in Kings County  
Commission Expires May 9, 20 09

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STATE OF NEW YORK     )  
                                  ) SS.:  
COUNTY OF NEW YORK    )

JULIE RUSSELL, being duly sworn, deposes and says:

I am not a party to this action, I am over 18 years of age, and reside in Brooklyn, New York.

On September 21, 2007, at about 4:53 p.m., I served on defendant MICHAEL BLOOMBERG, the Mayor of New York City, a copy of the SUMMONS AND COMPLAINT in this action, as well as a copy of:

1. Individual Practices of USDJ Kenneth M. Karas;
2. Individual Practices of USDJ James C. Francis;
3. USDC/SDNY Instructions for Filing an Electronic Case or Appeal;
4. USDC/SDNY Procedures for Electronic Case Filing;
5. USDC/SDNY Guidelines for Electronic Case Filing

by personally delivering a true copy of each to Madelyn Santana on the 4<sup>th</sup> floor of the New York City Law Department, 100 Church Street, New York, New York 10007, who is authorized to accept service on behalf of the City of New York.

  
JULIE RUSSELL

Sworn to before me this  
26<sup>TH</sup> day of September, 2007

  
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CLARE R. NORINS  
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Commission Expires May 9, 2009